



APPLICATION FOR EMPLOYMENT

Boys & Girls Clubs of Central Arizona (BGCCAZ)
335 E. Aubrey Street, Prescott, AZ 86303
928.776.8686

Equal Opportunity Employer - Qualified applicants will be considered for employment without regard to race, color, religion, sex (including pregnancy, sexual orientation or gender identity), national origin, disability, age, genetic information, or other characteristics protected by law.

PERSONAL INFORMATION (Please Print) *Incomplete information could disqualify you from further consideration. Please complete all fields.*

Name: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip Code: _____

E-mail: _____ Phone: _____

Are you eligible to work in the U.S? Yes () No () Date you can start working: _____

Have you ever been affiliated with a Boys & Girls Club or any other youth serving organizations? If so, please provide details of location, position, and dates. _____

Have you ever been terminated from employment or asked to resign by an employer? Yes () No ()

If yes, please provide company name(s) and details:

What days of the week and hours are you available to work? _____

EMPLOYMENT DESIRED

Please indicate the position(s) for which you are applying: _____

I would like to be considered for the following jobs: _____

What qualifications do you have for this position? _____

Why are you interested in working for BGCCAZ? _____

CRIMINAL BACKGROUND AND DRIVING HISTORY

At ANY time in the past, have you been convicted, pleaded guilty or no contest to, or received a deferred adjudication for a crime including murder, child abuse or neglect-related offense, or any other crime against children, domestic violence, abduction or human trafficking, physical assault or battery, drug related offense, a sex-related offense, arson or weapons?

Yes () No () If yes, explain: _____

(A criminal history is not an absolute bar to employment. An individual assessment will be made in all cases.)

Jobs that Involve Driving: If you are age 21 and up and are offered a job that involves driving, proof of an acceptable driving record for the past 3 years may be required as a condition of employment.



EDUCATION AND TRAINING

List formal education, trade schools, special skills, languages or training that relate to the job:

EMPLOYMENT HISTORY

List your last ten (10) years of employment history, starting with the most recent and working backwards in time. If you need more space, write additional information on a piece of paper and attach it to this application.

From (Month/Year):	To (Month/Year):	Employer Name:	Employer Telephone: ()
Your Job Title:		Employer Address:	
Immediate Supervisor's Name and Title:		Reason for Leaving:	
May we contact this employer? () Yes () No		Hourly Rate/Salary:	
From (Month/Year):	To (Month/Year):	Employer Name:	Employer Telephone: ()
Your Job Title:		Employer Address:	
Immediate Supervisor's Name and Title:		Reason for Leaving:	
May we contact this employer? () Yes () No		Hourly Rate/Salary:	
From (Month/Year):	To (Month/Year):	Employer Name:	Employer Telephone: ()
Your Job Title:		Employer Address:	
Immediate Supervisor's Name and Title:		Reason for Leaving:	
May we contact this employer? () Yes () No		Hourly Rate/Salary:	
From Month/Year):	To (Month/Year):	Employer Name:	Employer Telephone: ()
Your Job Title:		Employer Address:	
Immediate Supervisor's Name and Title:		Reason for Leaving:	
May we contact this employer? () Yes () No		Hourly Rate/Salary:	



APPLICANT ACKNOWLEDGMENT - Please read carefully before signing.

I understand that this Application for Employment does not create a contract between Boys & Girls Clubs of Central Arizona (BGCCAZ) and me for employment or any other benefit. I understand that if I am hired, I will be employed "at will," meaning that I am not hired for a definite length of time and either I or BGCCAZ can end my employment at any time for any reason.

I understand that BGCCAZ will rely, in part, on the information I provided in this Application for Employment when considering whether to hire me. I verify that I provided complete and accurate information. If BGCCAZ discovers that I provided false information or omitted important information when completing this Application for Employment or during the interview process, I understand that my application will not be considered or, if I am working for BGCCAZ, I may be dismissed from employment.

I authorize BGCCAZ to contact anyone it deems appropriate to verify the information I have provided or to investigate my background, past job performance or suitability for employment. If I am offered employment, I understand that the offer will be conditioned upon successful results from a pre-employment drug test and criminal background check.

An electronic signature below is as valid as if you signed by hand. It is your personal and binding signature.

Applicant Signature: _____ **Date Signed:** _____